



# St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

## ACTION TAKEN: 2017-18

### Computer Maintenance Committee

S. No.	Action Plan	Plan discussed during Committee meeting	Action Taken	Status
01	Computer Maintenance	To check and rectify the hardware and software issues of the systems	Checked and cleaned all the systems thoroughly and rectified issues. Antivirus updated.	Completed Successfully
02	Network Maintenance	To check and rectify the network issues	Checked and rectified the network related issues in the labs and departments	Completed Successfully
03	UPS Maintenance	To check and rectify the UPS problems	Checked and called the UPS maintenance people and rectified	Completed Successfully
04	Surveillance Cameras Maintenance	To check and rectify the camera problems	Checked and rectified the camera and cable issues	Completed Successfully
05	Software Update	To purchase /Renew the software licence	Purchased the licence software	Completed Successfully

*Handwritten signature*  
Convener